



Employment Application

625 Richmond Street • Huntington, WV 25702
p 304.525.8586 • f 304.697.0355
childrensplacewv.com

Date Applied: ___ / ___ / ___

Name _____

Social Security Number _____

Street Address _____

Phone _____

City _____

State _____

Zip _____

Position Applied for: _____

Start Date Available: ___ / ___ / ___ Full-Time Part-Time

Have you ever filed an application with us before? no yes, date: _____

Have you ever been employed with us before? no yes, date: _____

Have you been convicted of a felony within the last 7 years? no yes, please explain:
(Convictions will not necessarily disqualify an applicant from employment)

Education

Highest level of education completed:

High School GED Associates Degree (2 years) Bachelors Degree (4 years)

Other: _____

List schools attended below:

Name & Address of School	Course of Study	Years Completed

Employment Experience

Employer:	Dates Employed		Work Performed:
	<i>Start</i>	<i>Final</i>	
Address:			
	Hourly Rate/Salary		
Telephone:	<i>Start</i>	<i>Final</i>	
Supervisor:			
Job Title:			
Reason for Leaving:			

Employer:	Dates Employed		Work Performed:
	<i>Start</i>	<i>Final</i>	
Address:			
	Hourly Rate/Salary		
Telephone:	<i>Start</i>	<i>Final</i>	
Supervisor:			
Job Title:			
Reason for Leaving:			

Employer:	Dates Employed		Work Performed:
	<i>Start</i>	<i>Final</i>	
Address:			
	Hourly Rate/Salary		
Telephone:	<i>Start</i>	<i>Final</i>	
Supervisor:			
Job Title:			
Reason for Leaving:			

Employer:	Dates Employed		Work Performed:
	<i>Start</i>	<i>Final</i>	
Address:			
	Hourly Rate/Salary		
Telephone:	<i>Start</i>	<i>Final</i>	
Supervisor:			
Job Title:			
Reason for Leaving:			

Describe any specialized training apprenticeship, skills, and/or extra-curricular activities that may help you in this position: _____

References

1 | _____
Name Phone
| _____
Address

2 | _____
Name Phone
| _____
Address

3 | _____
Name Phone
| _____
Address

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date



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